

## Residential Coordinator

FT position available

Oversee and participate in the delivery of services in a group home environment. Monitor health needs of caseload. Supervise staff on-site. Maintain the group home or apartments in a safe and clean manner. Ability to balance checkbooks and maintain accurate accounting records a must. B.A. or equivalent in experience. Clear MVR and criminal record req. CNA certification and/or at least 1 yr. related experience preferred. Computer proficiency, communication skills and strong customer service skills required. Salary DOE.  
Great Benefits Package.

Interested applicants contact:

Director of Human Resources, Dan Kuglin at [dan@mtnvalley.org](mailto:dan@mtnvalley.org)