

Mountain Valley Developmental Services, Inc

Meeting Minutes
January 10th, 2018

Opening

The regular meeting of the Mountain Valley Developmental Services, Inc was called to order at 11:40am on January 10th, 2018 in 700 Mount Sopris Drive, Glenwood Springs, Colorado by Charlie Willman.

Present

Membership: Charlie Willman, *Board President*; Steve MacDonald, *Treasurer*; Tory Lange, *Secretary*; Ross Brooks; Jim Herrera; Kristin Norrgard Jennings; Myra Bone; Bruce Robinson

Staff: John Klausz; Michelle Szydlowski; Brenda Scrimsher; Ksana Oglesby; Courtney Little; Sara Sims; Sarah Brotherson; Bruce Christensen

Approval of Minutes

Troy Lange moved to approve the minutes from the November 8th, 2017 meeting as presented. Ross Brooks seconded. All in favor. Motion passed.

Introduction of Guests

Mitzi Ledingham and Lisa Yorker from Pitkin DHS were present for part of the meeting. Healthy Community Fund that is administered through their office, which supports non-profits throughout the area. This property tax is up for reelection this year. MVDS is a recipient of this funding.

Appointment/ reappointment of representative of person served

Jim Herrera's reappointment was overlooked at the last meeting. Steve MacDonald moved to reappoint Jimmy to another three year term; Bruce Robinson seconded.

Possible appointment of new board member

No new potential members presented for appointment.

Finance Director's Report

Ksana provided information about the most recent November financials.

Executive Director's Report

Bruce reported on: 1) Posting to seek applicants for Executive Director's vacancy: Charlie provided the job description for the new Executive Director position on behalf of the internal affairs committee. Steve MacDonald moved to approve the new job description for the Executive Director position. Bruce Robinson seconded. All in favor. Motion passed. 2) Potential Case Management changes update provided by Bruce

Christensen. 3) Restoration of funding for vacancies update provided by Bruce Christensen. 4) Group home cameras- deferred to next board meeting. 5) Board emails- discussion of desired content. 6) Seeking authorization to proceed with \$24,000 cost for a new operating system, which is a capital fund item. Bruce Robinson motioned to proceed with this acquisition as stated. Ross seconded. All in favor. Motion passed.

Update of Review of Bylaws

Charlie presented overview of changes to the Bylaws made by the Governance Committee. Bylaws will be presented for vote at next board meeting.

Public Comment

None presented.

New Business

Troy moved to proceed with publishing an RFP for the agency auditing services. Bruce Robinson seconded. All in favor. Motion approved.

Executive Session

Not required.

Adjournment

Meeting was adjourned at 1:31 by Charlie Willman. The next general meeting will be at 11:00 am on March 14, 2018.

Minutes submitted by: Sara Sims, Associate Director

Approved by: Troy Lange and Chris Tolk on 3-14-18

Mountain Valley Developmental Services, Inc

Board Meeting Minutes

March 14th, 2018

Opening

The regular meeting of Mountain Valley Developmental Services, Inc was called to order at 11:35am on March 14th, 2018 at 700 Mount Sopris Drive, Glenwood Springs, Colorado by Charlie Willman.

Present

Membership: Charlie Willman, *Board President*; Chris Tolk, *Vice President*; Troy Lange, *Secretary*; Jim Herrera; Kristin Norrgard Jennings; Myra Bone

Staff: John Klausz; Michelle Szydlowski; Brenda Scrimsher; Ksana Oglesby; Courtney Little; Sara Sims; Sarah Brotherson; Bruce Christensen; Hannah Brosnan

Approval of Minutes

Troy Lange moved to approve the minutes from the January 10th, 2018 meeting as presented. Chris Tolk seconded. All in favor. Motion passed.

Introduction of Guests

Judy Oakes – see next section.

Possible appointment of new board member

Judy Oakes is a longtime resident of Glenwood Springs. She has raised her family, volunteered, and worked in the community. Judy is also the mother of two individuals who are receiving services from MVDS. Judy was introduced for consideration of membership. A formal motion will be brought forth at the next regular meeting.

Finance Director's Report

Ksana reported on: 1) Review of 990- Troy motioned to authorize Ksana to file the 990 as presented; Myra Bone second. All in favor. Motion approved. 2) Host Home/ Family Care Giver *Indirect* Costs- justification presented to propose an increase % of hold back from 25% to 30%. Membership requests that our employment lawyer review HH/FCG contracts with language about the increased hold back inserted. Tabled until next meeting at which time members will discuss proposed changes. 3) January Financials- Ksana discussed highlights. 4) Investment Policy- draft version presented to membership; Ksana requested that this be tabled until Internal Affairs review is completed. 4) Changes to the employee handbook – previously reviewed by employment lawyer.

Myra Bone motioned to approve the updates to the employee handbook with the addition of Troy Lange's suggestions. Chris Tolk second. All in favor. Motion passed.

Update on Recruitment for Executive Director- Next Steps

Moved to Executive Session

Bylaws

Charlie presented changes to the Bylaws made by the Governance Committee. Chris Tolk moved to approve the Bylaws as presented with the addition of 'majority vote to move into Executive Session' in section ????. Myra Bone seconded. All in favor. Motion approved.

Executive Director's Report

Bruce reported on: 1) State Auditor's Visit on 3/27/2018; performance audit as described in SB38. 2) Additional Contact with Potential Board Member- voicemail left with this family, will attempt to contact again. 3) Board Member Background Certification- attestation form provided to membership for completion 4) Separation of Case Management- draft requirements for Case Management Agencies has been published. A major addition to this, which was not previously deliberated, is that the CMA must provide case management for all 11 Medicaid waivers. Also no requirement for a local presence in draft. 5) A Bill is currently in the Legislature regarding including assurances to make resources available for individuals with IDD, living with a family member who is 75 or older- this was removed from the Bill and replaced with creating 300 new funding resources earmarked for people who have been identified as waiting the longest. The other item included in this Bill is a provision for a 6.5% increase (rate adjustment) in funding resources to be applied only to DSP salaries (Managers and CMs included in this).

New Business

Public Forum for the Annual Review of our Strategic Plan goals to be held on March 20th from 3:00-4:00pm at the main agency. There is also a Survey Monkey link to a feedback page. The public forum is being noticed at the agency, on the MVDS Facebook page, on the MVDS website, and on our ADP site.

Public Comment

None presented.

Adjournment of Public Meeting – Troy Lange moved to adjourn to go into Executive Session with board members, Bruce Christensen, Ksana Oglesby, and Courtney Little remaining present at 1:00pm. Chris Tolk second. All in favor. Motion passed.

Executive Session

Executive session was called to order at 1:00pm by Charlie Willman.

Executive session was adjourned at 1:42pm by Charlie Willman.

Adjournment

A motion to adjourn the meeting was adjourned at 1:43pm by Myra Bone. Kristin Jennings second. All in favor. Motion passed.

The next general meeting will be at 11:30 am on May 9, 2018.

Minutes submitted by: Sara Sims, Associate Director

Approved by:

Mountain Valley Developmental Services, Inc

Board Meeting Minutes

May 9th, 2018

Opening

The regular meeting of Mountain Valley Developmental Services, Inc was called to order at 11:32am on May 9th, 2018 at 700 Mount Sopris Drive, Glenwood Springs, Colorado by Charlie Willman.

Present

Membership: Charlie Willman, *Board President*; Troy Lange, *Secretary*; Jim Herrera; Kristin Norrgard Jennings; Myra Bone; Ross Brooks; Steve MacDonald, *Treasurer*; Bruce Robinson

Staff: Michelle Szydowski; Brenda Scrimsher; Ksana Oglesby; Courtney Little; Sara Sims; Bruce Christensen; John Klausz

Introduction of Guests

Rodney Naylor and Brianna McCallum from Stifel Nicolaus & Co;
Judy Oakes- board member candidate

Consideration of Appointment of New Board Member

Judy Oakes was presented to membership for consideration of appointment to the BOD. Bruce moved to approve Judy's appointment to the board for a two year term. Troy second. All in favor. Motion passed.

Approval of Minutes

Troy moved to approve the minutes from the March 14th, 2018 meeting with the addition to correct the vacancy in the minutes regarding the change in bylaws requiring "a simple majority in order to move into Executive Session", which changes the requirement from a 2/3 majority. Myra seconded. All in favor. Motion passed.

Annual Review of 403(b) Retirement Plan

Rodney Naylor and Breanna McCallum from Stifel Nicolaus & Co reported on the 403(b) plan. They report the balance of investment is \$1.8 million; participants invested \$173,000 and MVDS has matched \$93,567 over the past 12 months; 25 of the 27 investment options are being utilized; there are 73 participants in the plan, up from 64 last year.

The Board requested Rodney shop the plan to determine if lower cost options are available. Ross moved to accept the annual review of the 403b retirement plan including meeting all checklist items without recommendation to change. Steve seconded the motion. All in favor. Motion passed.

Finance Director's Report

Ksana presented the Financial Report. Bruce R. moved to approve the Financial Report. Steve seconded. All in favor. Motion passed.

Ksana presented information regarding the Board's directive to send out an RFP for the financial and pension plan audits. Five RFPs were sent and proposals were received from three firms: BKD, Fredrick Zink, and Logan, Thomas, Johnson, the latter being our current auditors. Ksana recommended remaining with Logan, Thomas, Johnson, based on their experience with CCBs and their comparative costs. Bruce R. moved to continue with current auditor. Steve seconded. Discussion. All in favor. Motion passed.

Ksana asked for discussion regarding the \$60,000 in board restricted funds that has been carried on the books for some years. Troy moved to remove the restriction on the \$60,000 and release it for general operating expenses as the purpose of said restriction is no longer relevant. Ross seconded. All in favor, Motion passed.

Report from Succession Planning Committee

Committee met several times since the last BOD meeting in order to select an Executive Director to replace the vacancy created by Bruce Christensen's planned retirement on July 20th, 2018; 25 applications received, out of which the Committee selected 4 to interview; interviews have been completed; the Succession Planning Committee will report findings and recommendations in Executive Session.

Executive Director's Report

Bruce Christensen reported on:

- 1) Meeting with Congressional Delegation: Bruce represented rural CCBs regarding CFCM issues in Washington D.C. Meetings with the Senators and Congresspersons from Colorado were largely positive. Congressman Coffman was amenable to facilitating a future meeting with the Chairman of the Congressional Subcommittee on Health to address the issue. In addition, we have some assurance from HCPF that, should we be granted a rural exemption, we will be able to continue providing case management through the end of the next waiver rewrite in 2024.
- 2) Early Intervention Hold Back Issue: the Office of Early Childhood continues to withhold funds in direct contravention of their previous statements to us and the other CCBs; we are working with Alliance, the CCDD and other CCBs to resolve this.
- 3) Budget Process for 2018-19- Appoint Budget Committee and Schedule Meeting: Committee is planning to meet an hour prior to next BOD; Steve MacDonald, Bruce Robinson, Charlie Willman, Chris Tolk expressed interest in participating
- 4) Litigation- Lawsuit Dismissal by Court: previously pending lawsuit related to a former employee has been dismissed.
- 5) Potential Eagle County Board Member: Kristin introduced Kara Heide from Eagle County to Bruce. Kara is connected politically and locally with many non-profits. Bruce

recommended extending an invitation for her to attend our next BOD meeting in June. Board agreed.

6) HB18-1407: 'Access to Disability Services and Stable Workforce': the bill, which provides for targeted rate increases and 300 additional comprehensive resources statewide, has passed in the State house and senate. As a rural CCB, we do not anticipate receiving any of the resources, but expect to realize the initial increase in funding by April, 2019.

Other

Charlie requested a new standing item of a Report of Persons Served be added to the agenda. Charlie requested a regular plan going forward with the Client Advocacy Group, supported by a BOD member.

Public Comment

None presented.

Adjournment of Public Meeting – 1:15 moved to adjourn and to go into Executive Session with board members, Bruce Christensen, Ksana Oglesby, and Courtney Little remaining present at 1:15pm. Troy moved. Bruce second. All in favor. Motion passed.

Executive Session

Executive session was called to order at 1:15pm by Charlie Willman.

Executive session was adjourned at 1:31pm by Charlie Willman. Ross left prior to adjournment.

Bruce R. moved to authorize the board president to extend an offer to the Executive Director candidate recommended by the committee at a salary not to exceed that agreed upon by the committee during the Executive Session. Kristin seconded. Motion passed unanimously.

Adjournment

Charlie adjourned the meeting at 1:35pm.

The next general meeting will be at 11:30 am on June 13, 2018.

Minutes submitted by: Sara Sims, Associate Director

Approved by: _____

Mountain Valley Developmental Services, Inc
Board Meeting Minutes
June 13th, 2018

Opening:

The regular meeting of Mountain Valley Developmental Services, was called to order at 11:33 am on May 13th, 2018 at 700 Mount Sopris Drive, Glenwood Springs, Colorado by:

Present:

Membership: Charlie Willman, Board President; Troy Lange, Secretary; Jim Herrera; Kristin Norrland Jennings; Ross Brooks, Treasurer; Bruce Robinson; Judy Oakes; Chris Tolk, Vice President.

Staff: John Klausz; Bruce Christensen; Courtney Little; Michelle Szydlowski; Sara Brotherson; Sara Sims; Ksana Oglesby; Hannah Brosnan; April Stroder

Introduction of Guests: None Present.

Approval of Minutes: Troy moved to approve the minutes from May 9th, 2018, Ross seconded. All in Favor; motion passed.

Finance Director's Report:

Ksana presented a budget for fiscal year 18-19 reflecting a \$62k deficit. Charlie requested the projected weaving store revenue be decreased from \$145k to \$135k due to concern regarding the recovery of the downtown following last years' bridge construction. Troy moved to approve the budget with a \$72k deficit, reflecting Charlie's amendment; Bruce R. seconded. All in favor. Motion passed.

Executive Director's Report:

The state will sign letter in support of our receiving a rural exemption. If approved by HHS, this would give us the ability to provide case management through the end of the current waiver.

We continue to work with the State on the waiver rewrite, but are not confident the issues of greatest concern to us, such as SPALs, geographic modifiers, and regional waiting lists, will be addressed.

The board discussed providers' concerns regarding the increased holdback for FCG and Host Home contractors. While they appreciate the providers' position, they feel this increase is necessary in order to cover expenses related to the program and bring us more in line with the other CCBs and PASAs.

Bruce Christensen reported his last official as executive director will be June 30, 2018. Sara Sims will take over on July 1, 2018. Bruce expressed his confidence that the agency will continue to be in good hands under her leadership. The board thanked Bruce for his long years of dedicated service.

Client Representative Report:

Jimmy reported on the outcome of the client advocacy meeting. The group held a discussion of their individual strengths and challenges. Charlie requested this report become a standing agenda item and asked Jimmy if his peers felt comfortable coming to him with issues they'd like the board to address and if Jimmy felt comfortable relaying the information to the board. Jimmy replied in the affirmative to both.

Other:

No other business was presented.

Public Comments:

No members of the public were present.

Adjournment of Public Meeting:

Bruce R. motioned to adjourn to executive session; Kristin seconded. Adjourned to executive session at 12:51pm

Executive Session:

Executive session was called to order at 12:51pm by Charlie Willman.

Executive Session was adjourned at 1:45pm by Charlie Willman.

Adjournment:

Charlie Adjourned meeting at 1:45pm.

Next Board Meeting will be held on: September 12th, 2018

Minutes submitted by: April Stroder, Billing Specialist

Approved by:

Mountain Valley Developmental Services, Inc

Board Meeting Minutes

September 12th, 2018

Opening:

The regular meeting of Mountain Valley Developmental Services, was called to order at 11:31am on September 12, 2018 at 700 Mount Sopris Drive, Glenwood Springs, Colorado.

Present:

Membership: Charlie Willman, Board President; Jim Herrera; Kristin Norrgard Jennings; Judy Oakes; Chris Tolk Vice President; Myra Bone; Steve McDonald, Treasurer

Staff:

John Klausz; Courtney Little; Michelle Szydlowski; Brenda Scrimsher; Sara Sims; Ksana Oglesby; Hannah Brosnan; April Stroder;

Introduction of Guests:

Calvin Logan, Logan, Thomas & Johnson, CPAs

Public Comment:

No members of the public were present

Approval of Minutes:

Approved by: Chris moved to approve the minutes from June 13th, 2018, Judy seconded, All in Favor; motion passed.

Finance Director's Report:

- a. Review of Financial Statements/Audit Update: Cal Logan, of Logan, Thomas, Johnson, gave the audit exit for the fiscal year ended June 30, 2018. A draft audit was presented. The final audit will be submitted for approval to the Board at a later meeting. The firm issued an unqualified opinion on the draft statements.
- b. Follow-up on 403(b) Plan Fees: Ksana reported that Stifel is currently requesting bids on the plan in order to reduce plan costs.
- c. EI Holdback: per the Governor's office, the holdback for FY 16-17 should be received within the next few weeks. The 17-18 audited financials include an allowance for doubtful accounts commensurate with the 17-18 holdbacks as the collectability of these remains in doubt. Sara and Ksana, continue to work with the State in collaboration with the other CCBs, Alliance, and CCDD to resolve this issue.
- d. Insurance Update: Ksana reported that the insurance carrier had notified MVDS that there would be an additional increase in premiums this year as a result of the wildfire activity this summer. The increase was not significant.

Executive Director's Report:

- a. Conflict-Free Case Management: Sara reported that CMS has approved the rural exception for Colorado. We are waiting for clarification on what this means from a practical standpoint.
- b. Rural Attrition: HCPF initiated a meeting with Sara and the directors of several other rural CCBs in August to discuss the issue of rural attrition in regards to the waitlist. They propose adding a category to the waiver that would allow CCBs to recoup comp slots lost when they fall below a certain percentage of capacity. Talks on the criteria for this new category are ongoing.
- c. State level committee work: Sara reported out on the state level committee involvement of various members of the Admin team.
- d. HCPF Survey: HCPF was recently onsite for an administrative survey of Case Management. MVDS will receive a report on the findings in 2-3 weeks. Feedback so far has been positive.
- e. Yampah House Licensure: surveyors from the CDPHE were onsite 9/11 for an inspection of Yampah House. Based on their feedback, we anticipate licensure will be granted shortly.
- f. IT Position: Sara reported that we are currently in the process of finalizing a job description and determining whether our needs will be best met by engaging an outside firm or hiring an employee.
- g. Associate Director Position: Sara requested this position be dissolved. The board is supportive of her determining the staffing needs in this regard.
- h. Marketing/Fundraising Update and Discussion: Sara and Courtney reported that we have a bid from a local firm to provide marketing services and asked for a meeting of the Marketing Committee in the near future to help determine next steps.

Client Representative Report:

Jimmy reported on the progress of the Individual's and their self-advocacy meetings. Jimmy has been to all of the meetings and discussed personal space and touching. There will be advocacy meetings each month. It is a work in progress for Jimmy to advocate for the other clients in each program.

Judy Oakes has also been attending these meetings and reported that Nicky Foust (the staff member facilitating) has been developing a program designed to elicit and encourage self-advocacy amongst individuals served and that these discussions are a first step towards that goal.

Other:

Board voted to pass a resolution in support of Pitkin County's "Helping From the Heart" initiative. Pitkin County's Healthy Community Fund has been one of our best local government supporters and both Sara and Courtney have been volunteering to help ensure the ballot initiative passes. Chris made the motion to support, Steve seconded. The motion passed unanimously.

There was discussion of ongoing turnover within MVDS, especially in light of the continued good economy overall. Turnover is down significantly from last year, but finding and retaining quality staff continues to be a priority for the Board and MVDS as a whole. Strategies to achieve these aims were discussed and the Board requested HR return with a proposal at the November meeting.

Board discussed potential concerns/opportunities for collaboration with PASAs in the area who are now serving Medicaid individuals.

Myra brought up the aging of our population and how that might affect service delivery models in the future.

Adjournment of Public Meeting:

Meeting was adjourned to executive session at 1:30pm. Motion made by Steve; seconded by Chris. Passed.

Executive Session:

The Board commenced Executive Session to discuss a personnel matter and on-site audits.

Adjournment:

Charlie Adjourned meeting at 1:55 pm; motion made by Chris; seconded by Kristin. Passed.

Next Board Meeting will be held on: November 14th, 2018

Minutes submitted by: April Stroder, Billing Specialist

Approved by:

Mountain Valley Developmental Services, Inc

Board Meeting Minutes

November 14th, 2018

Opening:

The regular meeting of Mountain Valley Developmental Services, was called to order at 11:33am on November 14th, 2018 at 700 Mount Sopris Drive, Glenwood Springs, Colorado.

Present:

Membership: Charlie Willman, Board President; Jim Herrera; Kristin Norrland Jennings; Judy Oakes; Chris Tolk, Vice President; Troy Lange, Secretary

Staff: Sara Sims; Ksana Oglesby; John Klausz; Sarah Brotherson; Courtney Little; Brenda Scrimsher; April Stroder

Introduction of Guests:

Jenny Lang Burns- Mountain Family Health

Public Comment:

No members of the public were present

Approval of Minutes:

Approved by: Chris moved to approve the minutes from September 12th, 2018, Troy seconded, All in Favor; motion passed.

Finance Director's Report:

- a) Board requested phone call with insurance broker to discuss health insurance increase. Nick Rosales from Hays answered questions regarding the increase. Utilization continues to be high, with a number of large claims driving the increase in premium. Based on employee consumption, management recommends keeping copays and coinsurance the same as the current year and increasing the deductible and out of pocket maximums Kristin motioned to approve this plan, Chris seconded, all in favor; motion passed.

- b) Ksana presented the financial statements for the period ended September 30, 2018. Financials currently show MVDS in a healthy position as compared to budget, however, subsequent losses in individuals from our services are a cause for concern going forward. Troy motioned to approve the financial statements; Chris seconded; motion passed.
- c) MVDS has finally received payment for EI funds withheld from the 16-17 fiscal year. In addition, funds withheld from 17-18 have been rebilled to the State and we have been told they will be compensated.
- d) Update on the Financial Audit: The financial audit is still being finalized.

Executive Director's Report:

- a) Pitkin County's Healthy Community Fund ballot initiative was passed by the voters. These monies can be used by the County to support community grant funding for the next nine years. MVDS has historically received a grant from this fund and Pitkin County remains the largest local government supporter in terms of dollars.
- b) Conflict-Free Case Management: HCPF's definitions for Case Management Agency requirements were denied by the Medical Services Board. HCPF must now revise and resubmit.
- c) MVDS signed an agreement with Proveloctiy (formerly Desk Top Consulting) to provide comprehensive IT services for the organization. This move ensures 24 help desk coverage as well as additional oversight of our technical needs.
- d) Yampah House Licensure has been approved and we are determining how best to leverage the additional group home capacity for those we serve.
- e) Former Residential Director Michelle Szydlowski has left Mountain Valley. With her departure, the structure of the adult program has been restructured with John Klausz being promoted to Adult Services Director, which includes both Day and Residential Services. The changes implemented have been budget neutral. Troy motioned to authorize Executive Director to implement budget neutral changes in structure of organization, Chris seconded, motion passed.
- f) Update on HB 1407: HCPF is currently in the process of determining how the additional funds, meant for workforce stabilization may be spent. Sara requested that a committee, consisting of the BOD IA committee, as well as staff stakeholders (TBD) be convened to provide input. As the timeline for HCPF's final regulations is unclear and the funding increase is set to begin in March, 2019, the Board agreed said committee should be scheduled to meet in mid-January, 2019. Management will determine appropriate scope and staff makeup.
- g) Strategic Plan: Sara reported on accomplishments related to the Strategic plan and its use as a catalyst for continual improvement.
- h) By-Laws: by-laws need to be updated to contain language regarding Board oversight of policy compliance and changes. Charlie will update this language and send to Board. Troy moved to conditionally approve these changes, pending review of final language; Judy seconded; motion passed.
- i) Sara requested reconvention of the EA committee to discuss marketing/fundraising initiatives. Will follow up with members for potential timing of future meetings.

Client Representative Report:

Jimmy reported on the progress of the Individual's and their self-advocacy meetings. Jimmy has been a great voice for Mountain Valley. Jimmy wanted to discuss with the board maybe bringing in a team captain, the board approved Jimmy to find a team captain. Jimmy stated that he is excited about forming a group to develop ideas to bring to the board, with transportation options being a topic of particular concern.

Judy reported that nine of the individuals in MVDS' apartment program are interested in providing outreach on advocacy to SLS individuals.

Other:

Courtney Little gave an update on marketing efforts and staffing:

Marketing: MVDS signed with Footsteps Marketing to develop a cohesive strategy around MVDS, Art on 8th, and the Greenhouse. They will help with mailing list creation, newsletter and marketing templates, brochures and other content.

Staffing Updates: employee turnover has decreased from 52% to 42% compared to the same period last year. The significant wage increases implemented in July, 2017 were a significant reason for the decrease. In addition, new hires are impressed with the comprehensive benefit package offered by MVDS. The Board remains committed to practices that enable MVDS to recruit and retain talent.

John Klausz reported that MVDS has been approved for a CDOT grant to purchase additional vehicles. The cost sharing for this grant is 80/20 CDOT/MVDS. The estimated cost share for MVDS is \$32k which requires Board Approval. Troy motioned to approve this expenditure, Chris seconded, Motion passed.

Board terms for Kristin and Charlie are expiring. Troy motioned to renew both for another term; Chris seconded; all in favor; motion passed.

Adjournment of Public Meeting:

Meeting was adjourned to executive session at 1:58pm. Motion made by Chris; seconded by Troy. Passed.

Executive Session:

Executive session was adjourned at 2:37pm.

Adjournment:

Charlie Adjourned meeting at 2:38pm

Next Board Meeting will be held on: January 9, 2019 at 11:30am

Minutes submitted by: April Stroder, Billing Specialist

Approved by: