

Mountain Valley Developmental Services, Inc.
Board Meeting Minutes
January 10, 2024

Opening:

The regular meeting of Mountain Valley Developmental Services was called to order on January 10, 2024, at 11:33 a.m. at 700 Mount Sopris Drive, Glenwood Springs, Colorado, by Steve MacDonald.

Present:

Membership: Judy Oakes, Myra Bone, Steve MacDonald, Melissa Knutson, Milton Rodas, Denise Rahe

Staff: Sara Sims, Courtney Little, Ksana Oglesby, Brent Basham, Sarah Brotherson

Introduction of Guests: Larry Vasquez, Alfia Lane

Approval of Minutes: Approval of minutes from meetings held on November 8, 2023. Motion to approve by Myra Bone; second by Milton Rodas. All approved; motion passed.

Declaration of Conflict of Interest: None.

Public Comment: None.

Director's Report – Sara Sims:

Update on DD Enrollments: We have enrolled three new individuals into our Residential program and will be enrolling another two individuals soon. We are also looking at a potential emergency enrollment for a total of six new enrollments. This will leave us with vacancies in 4 of our group homes, which we may or may not be looking to fill.

Update on Case Management Redesign: Finished the first phase of redesign, which was Lake County transitioning on November 1, 2023. The second phase will be Garfield, Eagle, and Pitkin counties. Sara and Brent have been meeting with Garfield County regularly. We plan to start this transition in March and complete these by June. We have also received retention grants that we have been able to pass on to our Case Management team. An additional retention bonus will be paid at the end of the transition period for those who support the agency through this transition & meet expectations of the grant. The goal is to have the least impact on individuals in our services. We have two virtual town hall meetings scheduled with local organizations and vendors. We are finalizing the dates of these meetings, which will allow us to share information about Case Management Redesign.

Finance Report – Ksana Oglesby:

Review Status of Financial Audits: We have received a draft version of the Audit. Cal will plan to attend our next Board meeting to present the finalized audit.

Review of Financial Statement: Financial statements for November, 2023 were reviewed.

Motion to approve the financial statement by Myra Bone, second by Melissa Knutson. All in favor; motion approved.

Grants, Colorado Gives Day & End of (Calendar) Year Giving: Donations through CO Gives Day and Giving Tuesday were comparable to last year. We have been able to secure several new grants through ARPA dollars and other funding sources.

Notes Payable: We paid off the loan for the Minturn building in December. We still have two notes payable that will be paid off in November 2027, roughly \$150,000.

Wage Analysis: Our wage analysis indicates that compensation for most positions is in line with, or above, that of comparable positions in our geographic area.

Staffing Update – Courtney Little: We have all non-programmatic positions filled. We have ten open positions right now. They are all in our Residential program. Things have stabilized recently.

Board Membership/Election of Officers:

Steve presented the following slate of directors and officers for consideration for a vote:

Director positions:

Charlie Willman (renewing term)

Judy Oakes (renewing term)

Larry Vasquez (new term)

>Motion by Myra Bone; second by Denise Rahe. All in favor, motion approved.

Officer positions:

Charlie Willman – President (renewing term)

Chris Tolk – Vice President (renewing term)

Steve MacDonald – Treasurer (renewing term)

Denise Rahe – Secretary (new term)

>Motion by Judy Oakes; second by Melissa Knutson. All in favor; motion approved.

Report from Representative of Individuals Receiving Services: Participants shared that they want more autonomy over the digital devices that they purchase with their own money rather than them being part of their behavior plans. They want more self-determination over what they do with their funds and be able to work more hours at their jobs.

Other Business: We discussed redesigning our business model at Art on 8th and entered into a three-year lease with the owner of the Bleu Door Boutique, who will lease the store downstairs. This lease will begin on March 1, 2024, and she will begin selling merchandise on March 15, 2024.

Update on the Jesse Medina trial outcome: Prosecuting Jesse Medina for forgery and theft. He had copied checks that were sent to a Family Support family. He received a sentence of 18 years in the Department of Corrections. There is still an additional open case in Mesa County.

Motion to adjourn at 12:59 pm by Denise Rahe; second by Larry Vasquez.

The next Board Meeting will be held on Wednesday, March 6, 2023, at 11:30 am.

Minutes submitted by: Sarah Brotherson, Director of Child and Family Services

Approved by: Approved amended Minutes which request adding Denise Rahe as a member who was present during the meeting. Moved by Debbie Anne and second by Judy Oakes.